To strengthen our dedicated team in the research department Institute for Information Systems in Saarbrücken we are looking for a

Research Assistant (m/f/d)
(for the administration of the institute library (10h/week))

The Institute for Information Systems at the DFKI employs more than 60 people in the field of applied research under the scientific supervision of Prof. Dr. Peter Loos. The research and teaching comprises of information and process management in industry, services and administration. Of particular importance is the transfer of technology from science to practice.

Your tasks:
- Administration of the library stock,
- Handling of organizational and administrative tasks related to the library,
- Support in information gathering and support in research activities

Your qualifications:
- Organisational talent and reliability,
- Independent and structured work,
- Experience in working with MS-Office,
- A further period of study of at least 4 semesters in Saarbrücken,
- Solid knowledge of the German language

Your benefits:
- A challenging and interesting job,
- Flexible working hours,
- Insights into the processes of a research institute

We look forward to receiving your informative application documents and your earliest possible starting date up to 15.02.2020.

Please contact Adrian Rebmann for further information and send your application via E-Mail to Adrian.Rebmann@dfki.de.